



Member Application Form

Information required:

1 Photos (age from 6 to 24)

Proof of personal data

Proof of address

(For inquiries, please call: 27547840 / 3180086)

(* please fill in update information)

Individual Family

Table with columns: No., Filled by staff (Member No., For new card), Name (In Chinese, In English), I.D. Number, Sex, Date of Birth, Place of Birth, Nationality, Updated information must be filled in (Marital status, Occupational status, Level of education, name of school / working agency, Arrival date, School age).

Address:(#HK/KLN/NT/Islands) Room, Floor, Block/House, Estate, Street, District

Tel. (Res.) / (Mobile) E-mail address :

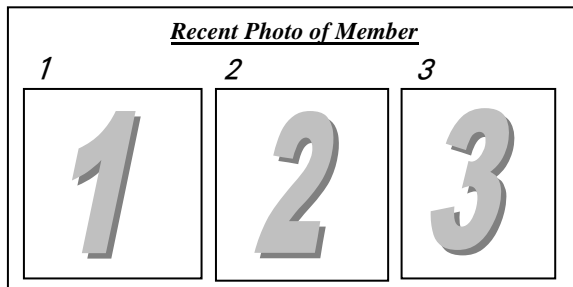
Emergency Contact person :

Name : (relation :) Tel. : / Address :

1. Single parent family: Y/ N 2. On CSSA: Y/ N 3. 「CSSA」 Card No. :

4. Willing to receive Centre quarterly newsletter: Y (by mail) / N

This column is filled by the parent or guardian (For the applicant age below 14-year-old) I consent (applicant) Join as member. Signed by Parent/guardian: Date of signed: I am willing to abide by the rules of your center. I will urge my child to comply with center's rules.



Signature of Applicant :

Date of application :

Categories of membership and Procedure of registration

Table with columns: Individual member (Children member, Youth member, Adult member, Parent member), Family member (Family Discount member), Annual fee of each person is \$30, Annual fee of whole family is \$60.

Period of Membership Validity: * Each year covering the period from April 1 to March 31 next year. * Where in an application in September or after, membership fees are received to pay half the fare. March 1 each year to start a new year's membership card renewal procedures. * Where an application for membership by individuals or changes in family members to join a membership, processing fee should be paid \$ 30 for each application (not limited to the number of members).

- For the protection of personal privacy, all personal data privacy and confidentiality in accordance with the Privacy ordinance. Activities may be filming, video and publication, if service users do not agree to be video, please notify the on duty staff in advance.

Admission procedures: 1. Please complete the "Membership Application Form" and return to the Center, 2. Please bring along your annual membership fee and the required documents to 4 Floor of Choi Wan Estate Community Center, / Ground Floor of King Hung House 3. Please show the following documents: valid personal identification documents, such as the birth certificate / identity card or travel documents. residential proof, such as rates / gas / water / electricity bill or student handbooks. only 1 photo is needed from 6-24 years of age. ; age below 5 and over 25 years of age persons can choose to give the photo or not. # Recipients of the "Comprehensive Social Security Assistance," or low-income proof

Signed by Staff :

Date of issue :

THE CHINESE RHENISH CHURCH HONG KONG SYNOD
CHOI WAN RHENISH INTEGRATED CHILDREN AND YOUTH SERVICES CENTRE

Date of issue : 6/2009))

Center Rules

1. To enter the center, please log on to register to attend.
2. Users must tidy clothes.
3. All valuables should not be brought into the center and, if lost or damaged, the Center shall not be responsible.
4. In addition to specific areas, the center is not allowed of eating and drinking.
5. Users must comply with the the guidance of staff. In case of trouble, please report to the staff.
6. Centers and corridors on the Prohibition of noise, abusive language, running, gambling, theft, climbing, head out the window, and all the acts of an immoral or illegal. Staff have the right to order the offender to leave the center, or from the center of all activities.
7. The user without the consent of the staff, not allowed to pull the curtains, move furniture, off switch, computer and any electrical appliances.
8. Any unauthorized materials to touch the center caused by damaged or missing items from the Center, the need for compensation, or cancel all the rights of enjoyment in the Center.
9. The center should be kept clean.
 10. Member borrow toys and must produce a membership card is required to return before the end of the session, late return of toys, a fine of five dollars each.
11. Member borrow the toys not less than 10 minutes each time, up to not more than four hours, and need to return to the center before five minutes of the rest.
12. The Center's phone can not be used every time more than five minutes.
13. To enter the study room, we must show membership card and log on to register to attend.
14. bad and pornographic publications are prohibited to read at the center.
15. The use of harassment of others equipment are prohibited at the Study rooms, for example: mobile phones and pagers.
16. Members are welcomed to borrow books, magazines and audio-visual products, if there is any damage, we must report immediately to the staff. Overdue of books, magazines, audio and videoproducts, the daily fine for each is one dollar. Lost books, magazines, audio-visual products or need to buy the same item according to price plus 20% of compensation.
17. Reference books and the lending procedures for examinations, where a book covered with 『not for borrow』 can only be borrowed at the center for one hour. If any late return, needed to fine one dollar per hour.
18. Pass examination papers with the tape or CD-ROM, recorder(Walkman) and the headphones can be borrowed by membership card and used in the center but not allowed to be taken out of the center, we need to return before leave.
19. Reference books and examinations, if printed 『can be borrowed』 and marked the abolition sign on the 『not for borrow』 books, can be borrowed for two weeks.
20. Each of the books can be renewed only once, to be collated and returned to the library staff in order to borrow again.
21. Of the members who use the study rooms seating more than 30 minutes left, and the Center for the right to confiscate all of its items, the seats for other members. In addition, for the best positions on behalf of another person shall not, if they became aware of this situation, the Center have the right to confiscate the items on the table.
22. The staff carried by the right to require for inspection of the member's belonging before leave the centre.
23. Members will be required annually for renewal procedures, if loss of membership card, replacement cost of each is five dollars.

<p>For the protection of personal privacy, all personal data privacy and confidentiality in accordance with the Privacy ordinance.</p>
--

*** The Center reserve the latest right to amend the information above ***